Anchor
Policy

**From Compliance to Confidence,
Your Care is Simplified and
Excellence Amplified.**

The Current and the Strengthened Aged Care Quality Standards requires a robust, detailed and evidence-based set of policies, processes, guidelines and frameworks to ensure your team understands their responsibilities and responds appropriately.

Anchor Policy provides step-by-step evidence-based policies and processes, tools and templates for residential aged care and home care providers. Anchor Policy will save you time spent writing, reviewing and tracking.

Anchor Policy offers a comprehensive approach to help keep policies, processes, manuals, and frameworks current and relevant. The foundational work has already been completed for your convenience. You can easily integrate the provided documentation into your document management system, as the documents are designed to align with your organisational chart, systems, and brand guidelines.

We have found that aged care providers and home care providers using Anchor Policy's document solution have:

- Saved time and valuable resources creating, writing, reviewing, and tracking all policies and processes
- Improved governance and leadership capabilities
- More effective and professional practices with clear accountabilities
- Increased their worker competencies
- Empowered their teams with the knowledge and confidence to make informed decisions about older persons' goals, needs and preferences
- Created a more positive, cohesive workplace culture
- Improved older persons' health outcomes by taking a consistent and standardised approach across their organisation.

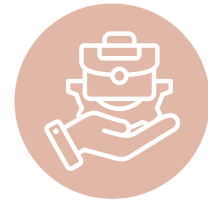## Why use Anchor Policy?

Saves you time

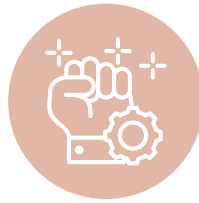**Provides you with ongoing access**

Supports your compliance

Enhances your capabilities

Customised to your branding

Increase staff competencies

Empowers your teams

Create a positive workplace

Promotes best practice

Improves care outcomes

The Anchor Policy team have developed a hot list of key policies, processes, manuals, tools and frameworks for residential aged care and home care. To find out more please visit our website. In addition, the team is also able to conduct a gap analysis on your organisation's documentation and review your document management system, which will quickly highlight any gaps in your current policy and process suite.

Our Policies Include:

- Board Manual
- Assessment and Care Services
- Clinical Governance Manual
- Diversity Suite
- Document Management
- Educational Manual
- Falls Prevention
- Feedback and Complaints Management
- Incident Management, Serious Incident Response Scheme and Elder Abuse
- Skin Wounds and Pressure Injuries

- Restrictive Practice and Behaviour Support Planning
- Missing Older Person
- Open Disclosure
- Pain Management
- Medication Management Manual
- Managing Hydration, Nutrition and Dysphagia
- Management of Package Funds
- And many more!

We are currently working on creating more policies, processes, manuals, tools and frameworks to help you create a better experience for your older people. To find out more on what's to come, don't hesitate to reach out to our Anchor Policy Team at **anchorpolicy@anchorexcellence.com**

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www.anchorexcellence.com/policy/

Scan here to download our inclusions list for Residential Care and Home Care

Scan here to download our inclusions list for Retirement Living